

Group-ID

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Change of Group Manager to

Name*		
E-mail*		Mobile*/**

\* Mandatory information

\*\* The number must begin with country code, followed by the phone number (excluding the initial zero), e.g. +46 70-123 45 67

Add Authorized User(s) for access to digital documents to the Group-ID

Name*	Personal identity number*	EPO Smartcard number
E-mail*		Mobile*/**

\* Mandatory information

\*\* The number must begin with country code, followed by the phone number (excluding the initial zero), e.g. +46 70-123 45 67

Name*	Personal identity number*	EPO Smartcard number
E-mail*		Mobile*/**

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Remove Authorized User(s) for access to digital documents to the Group-ID

Name*	Personal identity number*	EPO Smartcard number
E-mail*		Mobile*/**

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### Signature by current Group Manager

Place and date
Signature
Name

### Notification to PRV

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# **Agreement on Group-ID registration of authorized user(s) for access to digital documents in the patent application in the e-service at PRV**

## **Information about authorized users for a patent application**

To gain access to your digital patent application in PRV's e-service, you need to register one or more authorized users. An authorized user can log in to the e-service at PRV and see digital documents in a specific patent application and they can set up to receive digital notifications about new events. In a later version of the e-service, an authorized user will be able to opt out of receiving correspondence through paper document letters.

## **Group-ID**

You can also register a group of authorized users by first applying for a Group-ID where you specify which users are to be included. When you apply for a patent, you can register your Group-ID instead of registering one or more authorized users. You apply for a Group-ID by completing and signing this agreement. You need to specify which people should have the role of authorized user(s) for the group and who should have the role of Group Manager. The Group Manager is responsible for adding or removing user from the group, but is not an authorized user in the e-service unless they are explicitly added under authorized user(s).

## **Information about the service**

Registering authorized users in PRV's e-service means that you agree that this patent application is made available for those users who have been granted authorization.

## **Terms of Service**

You are responsible for both selecting and giving authorized user access to the patent applications where this Group-ID is registered and for the removal of those authorized users who no longer should have access to the patent applications where this Group-ID is registered. The Group Manager is also responsible for an eventual change of Group Manager to a new person.

To be able to use an account with the e-service, persons designated as authorized users (private persons) must log in with a Swedish e-ID or EPO Smartcard. If authorized users change their name or personal identity number, it is mandatory to contact PRV. If the terms of PRV's e-service change, the authorized users who have access to the patent application must accept these. Please note that, if the terms of change are not accepted, an authorized user will not be able to access the patent application. Registration agreements of Group-ID and authorized user(s) for patent applications in PRV's e-service will be electronically stored at PRV.

## **Scope and content**

PRV's e-service provides digital information about your or your company's national patent applications, this includes case-related letters and documents contained in the file.

The e-service is only to be used as a source of information about your cases. PRV will continue to send all correspondence via paper/post, responses to orders or other letters to PRV must still be answered in the usual way, e.g., via PRV's electronic submission services

If the information differs between the e-service and paper mail, it is the paper correspondence that applies. If PRV has not sent a notification via the e-service but has only sent a letter via regular mail, it is that letter that applies.

### **Swedish e-identification and use of personal data**

With the support of laws and regulations, PRV has the right to process a certain amount of personal data. To enable users to log in and use the service, PRV needs to process personal data in the form of a personal identity number. The personal data is processed in the systems that manage the e-service; the purpose of the processing is to satisfy the need for secure identification.

***[www.prv.se](http://www.prv.se)***